



Arts and Crafts Registration Form  
Sunday, September 22, 2019 - McBean Pavilion, Lincoln  
Vendor Application Form

Fill out this form if you would like to participate at our Italian Street Fair.

Name (please print) \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Type of product to be sold (no food, please!):

- Fine Art
- Handmade Jewelry
- Books
- Handmade note cards
- Handmade Pottery
- Woodworking
- Dolls/Other stuffed animals
- Clothing/Knit products
- Other (please describe) \_\_\_\_\_

Exhibitor agrees to provide their own table cover, signs, products, and change.

Exhibitor agrees to a 6-foot table space and to a rental fee of \$10.

If you wish special language about your craft to be included in any emails or flyers issued for this event, please let us know what you want to say. We will do our best to include it, based on space available in the emails/flyers:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please sign the Terms and Conditions document attached and submit it with your request for space and your check made out to LHIC for \$10.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail to Irene Pardini to be received no later than Monday, August 12.

Mail to her at: 1908 Fallen Leaf Lane, Lincoln 95648

## Terms and Conditions

1. Setup/ Break Down: All Exhibitors must be set up and ready to sell by 12:00 pm (noon) Exhibitors may begin setting up at 10:00 am on the day of the Festival..Break down can start no sooner than 4:00 pm. Sellers are responsible for their selling spaces. Before leaving, be sure your area is clean and trash-free.
2. Staffing: Tables must be manned at all times and intact until the Festival is over at 4:00 pm. The Lincoln Hills Italian Club (LHIC) is not responsible for merchandise or display materials.
3. Exhibitor Items: Items for sale at the Exhibitor's booth must be handmade by the Exhibitor. Items cannot be simply purchased for resale.
4. Exhibitor Responsibility: Exhibitor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. Each exhibitor is responsible for the conduct assistants and/or representatives and activities must not detract from the image or welfare of the fair.
5. Exhibitor Spaces: Exhibitor spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for fair attendees. Spaces are reserved on a first-come first-served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked.
6. Tables are 12 feet and will be divided into two 6-foot areas. One Business per 6-foot area; space may not be shared.
7. Payment: The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement. This fee will be used to cover incidental costs associated with the production of this event.
8. No refunds will be made for non-participation.
9. Indemnification: Exhibitor agrees to indemnify and hold harmless the LHIC from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Fair.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_